



Republic Geodetic Authority

REQUEST FOR EXPRESSIONS OF INTEREST CONSULTANCY SERVICES

Republic of Serbia

Real Estate Management Project (REMP)

IBRD Credit No. 84860

Assignment Title: Monitoring and Evaluation Specialist

Reference No. SRB-REMP-8486YF-IC-CS-15-023

The Republic of Serbia / Republic Geodetic Authority has received financing from the World Bank toward the cost of the Real Estate Management Project, and intends to apply part of the proceeds for consulting services to skilled professional, on a part time basis, for the up to five years period as a members of the Project implementation unit (PIU):

- Monitoring and Evaluation Specialist

The consulting services (“the Services”) include performance of the tasks defined in TOR, ensuring that the relevant project objectives and targets are achieved within the time and costs specified in the LA, PAD, Operational Manual and agreed annual work plan and procurement plan. Consultant shall work part time within a multi-discipline team of permanent and temporary consultants recruited to fulfill certain tasks within the project led by the PIU Director.

Consultant has the primary task of monitoring the project results in relation to the Project Development Objective and the expected outcomes described in Annex 3 of the PAD. Consultant is responsible for ensuring that the PIU Director is made aware of any actions that need to be taken to ensure the project objectives are realized and support the PIU Director in meeting the overall project objectives.

Consultant shall have the following specific tasks: Drafts Project monitoring report, to be submitted to the Director of the RGA, Project Steering Committee, Project Council and the World Bank on a quarterly basis; Performs regular monitoring of the activities performed under the Project, based on the indicators for monitoring; Develops monitoring infrastructure for the PIU, and maintains part of monitoring infrastructure covering physical results of the Project; Monitors progress against the adopted Results Framework; Coordinates and supervises studies produced for the purpose of examining clients’ satisfaction, real estate market and general evaluation, assures preparation of the appropriate reports and analyses, and successful performance of workshops, distributes workshop results and assures feedback; Cooperates with the appropriate staff and sectors in the RGA to improve monitoring function in the RGA; Provides assistance to the international consultants contracted at the Project; Other activities from the domain of monitoring and evaluation as agreed with the PIU Director and PIU Assistant director.

The Republic Geodetic Authority now invites eligible individual consultants to indicate their interest in providing the Services. Interested Consultants should provide Cover Letter and CV demonstrating that they have the required qualifications and relevant experience to perform the Services.

The shortlisting criteria are:

University degree (in economics, sociology, business management, geodesy or a closely related field within the land administration environment); at least five years' experience in implementation of projects financed by the World Bank; at least three years' experience in conducting social analysis and economic surveys and leading such investigations; knowledge of the reform process in the public sector of the Republic of Serbia; computer literate; very good Serbian and English language skills both spoken and written; and commitment and ability to work in multi-task team environment.

The following selection criteria with corresponding points will be used for the above three positions in the evaluation procedure:

- Specific experience relevant to the assignment 50 pts
- Qualifications for the assignment 30 pts
- Competence for the assignment 20 pts

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's "*Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers*", published by the World Bank in January 2011 ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the IC procedure set out in the "*Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers*", published by the World Bank in January 2011.

Further information can be obtained at the address below during office hours 09:00 to 15:00 hours.

Expressions of interest must be delivered in a written form to the address below or via e-mail by **February 26th, 2016, 12:00 AM.**

When submitting Expressions of interest please indicate assignment and reference number for which you are applying.

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